

# MINUTES

## Shafer Elementary PTA

8/16/2013 7:00 PM | *Meeting called to order by* Christine Emrick, President

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### In Attendance

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Christine Emrick, President, Susan Sklodowsky, Vice President, Jennifer Suwalski, Secretary, Susan Whyte, Treasurer, Wendy Weeast, Fundraising Chair, Krystal Kirk

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### Board & Committee Reports

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The board discussed all committees and the need to find new chairs for some as well as future plans for each committee. The list is as follows:

**\*Barnes & Noble Night** (Thurs, Oct. 10<sup>th</sup> from 6:00-8:00pm): *Christine Emrick has stepped up to chair this committee along with the help of the other PTA board members. Christine has set up a meeting with Barnes & Noble to go over the details of this event and help us in planning. We are hoping to find ways to earn donations for school library and/or teacher wish lists, will need teacher volunteers, and will need to plan games and activities for this event.*

**\*Box Tops:** *Tammy Wells and Lisa Carlson have agreed to Co-chair this committee.*

A suggestion was made to have a trimester reward given to class with highest number of boxtops turned in over this period. A suggestion was made for each teacher to have a manila envelope labeled with BoxTops and their name on it to collect the BoxTops until official trimester collection time. Chairs will collect and count them all. The BoxTop website has sample letters the committee chairs can print out to send home to parents to explain this fundraiser. This is a big one for our school!

**\*Holiday Vendor Fair** (Sat., Dec. 7<sup>th</sup>): *Looking for Chair for this committee.*

Susan Sklodowsky will check with Jackie Werkheiser to see if she's still interested in helping or at least sharing information regarding vendors and responsibilities.

**\*Easter Egg Hunt** (Sat., April 12<sup>th</sup>): *Chair: Christine Emrick*

This event is catered by the Breakfast Table, therefore, guests must rsvp and pay per head. A suggestion was made to change rsvp form to include the exact number of adults and children. We will need Easter Bunny volunteers. A suggestion was made to discontinue the "golden egg" idea from last year since it led to some confusion. Instead, a suggestion was made to put prize slips inside the eggs so there's more element of surprise.

**\*Kids Stuff Books/ Save Around Books:** *Chair: Wendy Weeast* Books will be sent home on 10/11/13 which is the day after Barnes&Noble Night. Last year the PTA raised over \$5000 for this fundraiser.

**\*Market Day:** *Chair: Krystal Kirk*

Market Day pick ups are on the school calendar for the whole year already and are as follows: 9/30, 10/21, 11/18, 12/16, 1/27, 2/24, 3/24, 4/28, 5/19. All pick up times are 5:00-6:00pm. Committee is in need of volunteers to help sort orders before pickups start each time. The truck arrives at 4:30pm. Sorting usually takes place in the gym.

**\*Scholastic Book Fair** (April 9-11): *Chair: Mrs. Schluter*

We need to find volunteers to help with this event. There is also a Book Fair that coincides with Fall Parent/Teacher Conferences.

**\*School Store**: *Chair: Krystal Kirk* School Store runs on Tuesdays, Wednesdays, and Thursdays from 7:50-8:15 for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> graders. We will need volunteers to help run the store.

**\*Shafer Festival** (Fri., May 30<sup>th</sup>): This is a huge event and needs its own committee to start reasonably soon to plan for a successful event. The hope is to have different people in charge of different aspects of this event such as Games, Registration, Tickets, TrickyTray, PrizeTable. Suggestions were made to purchase some new games and think of ways to improve event. Christine Garipoli has agreed to help us with planning again. Food prices seemed high; wondering if anything could be done about that.

**\*Spaghetti Dinner** (Fri., March 21<sup>st</sup>): *Chair: Susan Whyte*

This event requires an rsvp so that we have an accurate head count for food. It is also a pay/per/head event but a great way to get out of cooking for a night and spend quality time with school family. (Susan makes homemade sauce and committee buys salad, meatballs, pasta, bread and dessert). There are some decorations left from last year but a few things will need to be added like fresh pasta for centerpieces. A suggestion was made to possibly incorporate Game Night into this event.

**\*IceCream Social** (Fri., May 9<sup>th</sup>): *Chair: Susan Whyte*

This is a free event but people must rsvp for this event so we have an accurate headcount. There will be ice cream sundaes and drinks. A suggestion was made to possibly make a donation bin for free events to put on table for possible monetary donations. A suggestion was also made to try to limit the number of servings per person with coming up with a way of keeping track to allow for everyone to have a chance to eat.

**\*Movie Night** (Fri., Jan 17<sup>th</sup>): *Chair: Susan Whyte*

This is another free event. Students can wear jammies, bring blankets and have popcorn and drinks while they enjoy a movie. Parents are still responsible for children during this event. There is no dropping off or roaming around.

**\*Spirit Walk** (Fri., Sept.27<sup>th</sup>): *Chair: Wendy Weeast*

A suggestion was made to get away from the card stamping at each lap and instead give each child a small prize for participating. The prize would be something with the Shafer Logo on it. If we did away with the stamps at each lap it would also decrease the number of volunteers we'd need for this event. Discussion was had regarding ideas for a Grand Prize for the student who collects the highest monetary amount of donations. It was suggested that for every \$20 raised per child, they will receive a raffle ticket which they could win various prizes if their ticket is chosen. A suggestion was also made to move the DJ closer to where the parents tend to gather so they have a closer view of the students as they dance.

**\*Zumba Night** (April): *Chair?*

No one has spoken to the instructor yet. In the past, each instructor was paid \$50. This event has just been for parents in the past, but suggestions were made regarding child watch for parents during this time. Would people be willing to pay a small fee for a simple craft/child care if they are bringing kids? Is it possible to have zumba for kids or only for parents? Does the zumba have to take place in the gym or can it take place in the LGI?

**\*Bingo/Pig Races** (Fri., Nov. 8<sup>th</sup>): *Chair?*

This is a very popular fun family night. Students vote on pigs and prizes are awarded for best dressed pig, pig with the best name, and fastest pig. Volunteers are needed for this event. There is a tricky table so donations are also needed.

**\*Math/Reading/Science Night** (Fri. Feb.21<sup>st</sup>): *Chairs: Mr. Pilla and Mrs. McCrone*

It is our understanding that Mr. Pilla would like to add Science to this fun and educational family event. Teachers and parents will be needed to volunteer.

**\*Harvest Night** (Fri. Oct. 18<sup>th</sup>): *Chair: ? Ask Angie Mahorsky if she is interested since she helped last year.*

Parents rsvp so we know how many pumpkins to have. \$1 per pumpkin needed. A suggestion was made to put decorations (stickers, etc) in ziplocs prior to Harvest Night. Then each child would receive a Ziploc upon arrival to ensure all students get stickers/decorations.

**\*RIF** (2 dates to be determined, 1 in the fall; 1 in the Spring): *Chair: Jennifer Suwalski*

Reading is Fundamental is a program designed to put books in the hands of young readers. Volunteers will be needed for distribution dates. You can volunteer for your child's specific grade level or you can volunteer for 2 grades or all day. Flexible and accommodating.

**\*Gertrude Hawk Chocolate Sale** (April): *Co-chairs: Wendy Weeast and Susan Sklodowsky*

They will call Gertrude Hawk to set up sale and negotiate 3 baskets for Easter Egg Hunt.

**\*Clerical** (all year): *Chair: Mindy Heimbach*

Volunteers are needed to help with Thursday folders. Even though school is trying to go paperless, there will still be things being sent home occasionally.

**\*Membership:** \$6 (staying at this price; no increase). Sign-ups will be held at the Kindergarten/New Student Orientation as well as each Open House. Membership forms will also be sent home with the students after school starts. As an incentive, a suggestion was made to award a prize to the class in each grade level with the highest level of membership. A discussion was had regarding prize ideas, but prize would most likely be Shafer School related.

**\*Homeroom Parents:** *Chair: Christine Enrick*

All volunteers must have clearances on file in the Shafer School office. Sign-ups for this will be during Open House in your child's classroom. There will also be something written in the Shafer Scoop regarding Homeroom Parents sign-ups in case parents cannot attend Open House. In the event that there are more than one interested parties, a Homeroom Parent will be selected at random by the chair of this committee.

**\*Marquee** (once a month throughout the school year)

Volunteer(s) needed to be responsible for changing the sign out front of our school. Mr. Mudlock will give you information to put on display.

**\*School Board Representative:** We do not have a current school board rep. if anyone is interested in attending the board meetings for us. Mr. Mudlock said since he has to attend the meetings, that he could be our rep. if no one is interested.

**\*Staff Appreciation** (May 5-9<sup>th</sup>): *Chair: Christine Emrick*

Teacher breakfast/luncheon is always a big hit and greatly appreciated. This year's tentative dates are May 6<sup>th</sup> or May 7<sup>th</sup>.

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## Announcements

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Welcome Back Breakfast for the teachers is on August 29<sup>th</sup>. Breakfast items are purchased from Wegmans. PTA Board Volunteers will need to be there and set up by 7:30am. PTA will be donating Keurig Pods for their Keurig Machine in the teacher's lounge.

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## Next Meeting

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9/9/2013 7:00 PM, Shafer LGI

Meeting adjourned at 10:00pm.